

Minutes of Meeting

15th July 2009

Classroom, Education Unit, Western Isles Hospital

Members Present:

Ernie Garden	Chair	Anne Hutchison	Mental Health Collaborative Manager
Isobel MacKenzie	Housing Strategy and Development Officer	Karen Toovey	Lead Officer Mental Health & Ault Protection
Elizabeth Shelby	Alcohol Liaison Nurse	Rebecca Mahony	Penumbra Manager
Kenna Campbell	Senior Health Promotion Officer	Frances Daniels	Learning Disabilities Nurse
Neil Lawrie	CPN Team Leader Lewis & Harris	Mike Hutchison	Head of Mental Health & Learning Disability Services

In attendance: George Kappler, Chief Social Work Officer, Mental Welfare Commission

The chair welcomed Mike Hutchison and George Kappler to the meeting.

1. APOLOGIES

Apologies were received from Elaine Campbell, Dr Welsh, Michael Cook, Briony Jones, Del Gunn, Christine MacLennan, Emelin Collier, Murdo Macleod, Dr Davis, Dr Anderson, Kathryn Chisholm and Norrie MacRitchie.

2. APPROVAL OF MINUTES

The minutes of the last meeting were approved as an accurate record of that meeting.

3. MATTERS ARISING

3.1 Issue:

Discussion: There were no matters arising.

Decision:

4. Action Points

Issue:

Discussion: Please refer to action points

Decision:

5 Penumbra Update

Issue: Penumbra situation update

Discussion: Rebecca Mahony stated that the service will be re-launched on the 9th October 2009. Neil Lawrie, Kirsty Street and Rebecca Mahony have meet to discuss the referral

process and have all agreed that clients would be required to have a Single Shared Assessment before they can be referred. Also the person carrying out the assessment would need to work with Ms Mahony and the client.

It was asked what was now happening with the Penumbra service in Uist. Ms Mahony stated that Penumbra are not able to deliver a service in Uist due to their current situation but there have been discussions with WIAMH regarding other organisations in Uist taking on the service.

It was stated that HHP have had worries about this, have they been involved in the discussions. Rebecca Mahony stated that she has been in regular contact with HHP so they are up to date.

Decision: It was agreed to ask Del Gunn regarding Uist.

6. Review of Mental Health Services

Issue: Update on the progress of the review

Discussion: Mike Hutchison stated that he has received a copy of the draft report. Mr Hutchison is meeting with Dr L Watt at the end of the month to discuss the report. Dr Watt would like to have the final report presented at the NHS Board meeting in August. Mr Hutchison is unsure if the Partnership will be able to see the report before it is presented at the Board meeting.

One of the main concerns which Mental Health staff have is that Dr Watt would like the report to go directly to the Board, therefore staff have been concerned about the level of involvement they have had in this report. An ex-colleague has also expressed concerns about the lack of involvement by the mental health staff. The development day which was held at the end of May 09 did not include key staff who should have been there.

The deadline for the clinical strategy to be presented to the Board is getting closer. It has been stated that Dr Watts report will form the basis for the Mental Health section in the Clinical Strategy. Therefore it should be given to the Partnership for approval before it goes to the board. It was stated that there should have been a further workshop day but not sure if this has happened.

There is pressure on the Board from Dr Kevin Woods to have the clinical strategy completed by July 09.

Many members present have stated that the development day was not very well organised and they felt that there was a pre-agenda and that some key staff were not included.

All present agreed that the final report should be presented to the Partnership for approval before it goes to the Board meeting.

Decision: The Chair agreed to contact Dr L Watt regarding the report.

7. Mental Health Manager Post

Issue: Update on post.

Discussion: Mike Hutchison has now been appointed as the Head of Mental Health & Learning Disability Services. One of the main aims of the post will be to raise the profile of Mental Health and Learning Disabilities and it will report directly to the Nurse Director/Chief Operating Officer. There will be a working relationship with the Learning Disabilities staff and Mr Hutchison is looking at the Learning Disabilities contract with the North Harris Medical Practice and how that is monitored. Mr Hutchison has been in contact with Dr Latham regarding this. Mr Hutchison would like to confirm that he will not manage the Learning Disabilities service, however

one of the key issues around Learning Disabilities is that an action plan needs to be developed following the 2005 report. With regard to Learning Disabilities they are looking at developing a 2 year Learning Disabilities Collaborative post which will be a local post and not part of the national collaborative team.

Mr Hutchison will also be working with other agencies on a strategic level. Mr Hutchison also stated that he will be the main lead to take forward Dr Linda Watt recommendations following the Mental Health Review. At the moment Mr Hutchison's time has been taken up with dealing with operational issues, which is giving him an idea of what the main issues are. There is no clinical case load for this post. Mr Hutchison will be a member of the CHASCP Management Team but will not report directly to them.

At this point in the meeting Karen Toovey stated that she has now been appointed as the Lead Officer Mental Health & Adult Protection within the Comhairle.

Decision: It was agreed that a copy of Mr Hutchison's job description will be circulated.

8. **Mental Health Implementation Review / Mental Health Nursing Review**

Issue:

Discussion: The review letter has still not been received from the Scottish Government.

Decision:

9. **Mental Health Collaborative**

Issue: Update on the progress of the Collaborative

Discussion: Anne Hutchison gave an update on the Collaborative. There has been some progress, Dr Kirsty Brightwell has agreed to be the lead clinician. The data analyst has left NHS Western Isles therefore the post is being re-advertised, but there are issues around this. The post now includes other duties therefore it is not only for the Collaborative. This was discussed at the last Clinical Programmes Board meeting. Both the APU and Clisham are looking at monitoring readmissions. Alternative psychological therapies is still an issue. As at March 09 NHS Western Isles was meeting about 40% of the targets, therefore work is progressing.

With regard to Living Well Anne Hutchison was unable to attend the last meeting, another meeting is being arranged for August.

There is no update with regard to the Medical Prescribing Advisor. Bill Scott, Pharmacy Advisor for the Scottish Government is producing a report which will address this issue.

Decision:

10. **ICPs**

Issue: Update on the progress of the ICPs

Discussion: Anne Hutchison stated that at last ICP meeting in June it was agreed to apply for accreditation, therefore the submission has been completed. The ICP Facilitator job description has been sent to QIS for comment. QIS are writing a letter of support regarding the job description banding. It was stated that a Band 4 would not be able to meet the requirements of the post. There is still poor attendance at the ICP meetings.

It was stated that there is an IT plan in place for the data needs.

Decision:

11. Mental Health Occupational Therapy

Issue: Update on service.

Discussion: Kathryn Chisholm was unable to attend the meeting but passed on the following update:

- Service secured funding for travel/accommodation for next nine months to deliver once monthly OT sessions to the Uists. Each visit to last two days. Therapist will initially run OT assessment clinic. First visit provisionally set for the 26th and 27th Aug 2009, therapist to liaise with CPN/OT staff there to organise same.
- OT Community based digital photography group has started, a men's group with four group members, duration 10 weeks delivered by OT and photographer Jan Schouten.
- OT Art group due to start in An-Lantair 14th August for women, six group members, and duration 10 weeks. Group will be delivered by OT with input from artist Jane Harlington.
- Therapist attended sensory integration training in Edinburgh and visited Dementia services development centre in Stirling University last month both very informative and positive learning experiences
- Therapist has planned with Clisham staff to help develop existing patient activity programme over next 6 months starting in August.
- Therapist continues to work between Clisham ward, APU and the community, bulk of caseload currently in community. Service is developing good links with community agencies/facilities and working jointly with CPN's and other AHP's as appropriate to deliver an effective service.

Decision:

12. Draft - Psychiatric Emergency Plan

Issue: Update on the Psychiatric Emergency Plan

Discussion: Neil Lawrie stated that the group who are reviewing the plan met yesterday. Mike Hutchison is now going to join the group and help them to produce this document. There is a need to have all the required systems aligned, there is already a lot of information which is held elsewhere. 80% of adverse events are as result of weak communication systems.

Mike Hutchison is meeting with Donna Smith who deals with NHS Western Isles SLA's, to start looking into developing an obligate network.

Decision:

13. Clisham Project - Leadership Programme

Issue: Update on the Leadership Programme

Discussion: Mike Hutchison stated that the report has been delayed therefore it will not be submitted to the NHS Board Meeting in July. Emelin Collier is on sick leave at the moment therefore the report is delayed. Mike Hutchison is working with the Clisham Group with regard to developing the report.

Decision:

14. Lewis St Proposal

Issue: Update on the proposal.

Discussion: This proposal is currently being reviewed by Paul Dundas. It was noted that Mr Dundas will be producing a report in due course.

Decision: It was agreed to take this item of the agenda.

15. Child & Adolescent Mental Health Service (CAMHS)

Issue:

Discussion: There was nobody from the CAMHS team in attendance therefore this item was not discussed.

Decision:

16. Correspondence Received

Issue:

Discussion: There was no correspondence received for the Partnership.

Decision:

17. Documents Received

Issue:

Discussion: There were no documents received for the Partnership to discuss.

Decision:

18. Minutes of other meetings

18.1 Mental Health CMT

18.2 Learning Disabilities Partnership

18.3 WIAMH

18.4 Older Adults Mental Health Forum

18.5 Older People's Partnership

18.6 Inpatient Forum

18.7 Clisham Project

The minutes of these meetings which were available were circulated with the papers for information.

19. AOB

19.1 Uist Dementia Working Care Group

Kenna Campbell stated that the Uist Dementia Working Care Group hosted an awareness day in Daliburgh School. The day was very well attended and went well.

Action: Kenna Campbell to send Anne Hutchison information about the event.

19.2 Mental Health CMT

Mike Hutchison stated that the Mental Health CMT met on Monday. There is a lack of leadership at Board level for CMT's. The Mental Health CMT is looking at developing a Terms of Reference for the CMT. They will also be looking at producing annual work plans. Mr Hutchison stated that his post is at strategic planning level therefore there may still be a need for a manager at an operational level.

21. DATE OF NEXT MEETING

Date: 26th August 2009

Time: 9.30am

Venue: Classroom Education Unit, Western Isles Hospital.

END